

Shannon Athletics Club

GDPR Privacy Policy

Introduction

The data controller, for the purposes of data protection legislation, is Shannon Athletics Club (Shannon AC) - affiliated with the Athletic Association of Ireland - , and its subsidiaries. Shannon AC was registered...

Shannon AC is the owner of www.shannonac.ie website and we are committed to protecting your privacy and processing your personal data in accordance with the Data Protection Act (DPA) 1998 up to 24 May 2018 and the General Data Protection Regulation (GDPR) on and from 25 May 2018 (Data Protection Legislation).

This policy explains how any information we collect about you is used and kept securely. It also explains your privacy choices when using our website as well as your right to access your information under Data Protection Legislation.

Our privacy policy relates only to information that we obtain from you. If you visit a website operated by a third party through a link included on this Website, your information might be used differently by the operator of the linked website. This privacy policy outlines how Athletics Ireland upholds the following data protection principles:

1. Obtain and process information fairly.
2. Keep it only for one or more specified, explicit, and lawful purposes.
3. Use and disclose it only in ways compatible with these purposes.
4. Keep it safe and secure.
5. Keep it accurate, complete, and up-to-date.
6. Ensure that it is adequate, relevant, and not excessive.
7. Retain it for no longer than is necessary for the purpose or purposes.
8. Give a copy of his/her personal data to than individual, on request.

The information we collect about you We may collect the following information about you through your membership and our website/social media:

- Your name, gender, date of birth, email address, phone number, postal address, competition results
- Athletics Ireland affiliated clubs that you are a member of and details of any

coaching or officiating licenses you hold for the purpose of registering you as a member of your club or/and entering you in an event that you have chosen to participate in or volunteer for.

➤ Your IP address (which is a unique identifier that computers and devices used to identify and communicate with each other) which is automatically recognised by the web server.

The information provided to us

We may be provided with information about you from clubs with which you are registered. That information may include name, date of birth, gender, email address, address, telephone number, name of the Athletics Ireland affiliated clubs with which you are registered and any coaching qualifications or officiating licenses that you hold (Athletics Data).

How we use your information

We may use your personal information for a number of purposes, including:

- To process and manage your membership.
- To deal with your requests and enquiries.
- To contact you for reasons related to your enquiry.
- To notify you about athletic events.
- To process and fulfil your voluntary role for AAI.
- To use your IP address to monitor traffic and gather browsing behaviours of visitors to our websites. We will not use your IP address to identify you in any way.
- To create meaningful, actionable analysis that will help us to understand how policy issues and AAI are being talked about and to react accordingly.

Our legal basis for processing your information

We will process your Athletics Data on the basis of the following legitimate interests:

- To provide selected external providers with a facility to check and validate data to support administrative processes. For example:
 - Transfer of name and date of birth to check membership validation at point of entry to athletics and running events

- The transfer of registered members from one club to another. You will maintain the same record but the club name associated with the record will change.
- Shannon AC will found and maintain a dedicated SQL Database, where a selected number of staff can access data to help to respond to queries, update data and perform necessary administration tasks.
- Providing relevant and necessary information via email, text, and post to you about the following:
 - Changes to rules and regulation
 - Updates to advice and guidance relating to specific roles held within Shannon AC
 - Transactional information relating to club affiliation and transfers athlete registration, representative teams, competition and events, coach and officiating licenses, road race licensing, courses, CPD events and qualifications.

If you become a registered athlete with Shannon AC, we will share your athletics data with third party data managers who support Shannon AC in managing the sport. We will share only what is needed for those purposes and, where possible, will anonymise the data before sharing.

If we would like to share your information for any other purpose, we will ask for your consent. When we collect information from you, we will tell you if we would like to send you information about our products and services.

We will give you the opportunity to opt in to any such communications and will tell you how you can opt-out at any time. If we wish to share your data with third parties for marketing purposes, we will tell you about this and only do so if we get your consent. You can opt out at any time by notifying us.

Shannon AC may also share your personal information with An Garda Síochána and other Statutory Agencies for the purposes of crime prevention, crime detection or the safety of our members. This is done on a strictly case by case basis and through a tightly controlled process to ensure we comply with Data Protection Legislation.

Images policy

You acknowledge that our events may be televised, filmed and/or otherwise recorded and photographs and/or footage may be taken, all of which may capture your participation in any such event.

By entering an event you grant us and those authorised by us the free and unfettered right to use such photographs, filming and recording for any purposes it deems reasonable including, but not limited to, publication, display, sale, and distribution by

means of film, television, radio, print media, internet, publicity material or any other new media now or in the future.

Without prejudice to the above, you accept and acknowledge that our official photographer may take photographs of you during your participation in an event. In this connection, by ticking the opt-in box during registration, you accept, acknowledge, and agree that:

- we and our official photographer may identify you in an image with reference to your bib number.
- we and our official photographer may advertise photographs of you competing at the event on our website.

Cookies Information may be sent to your computer in the form of an Internet "cookie" to allow the Shannon AC servers to monitor your requirements. The cookie is stored on your computer. The Shannon AC server may request that your computer return a cookie to it. These return cookies do not contain any information supplied by you or any personally identifiable information about you.

Such measures are necessary to allow the Shannon AC to measure the usability of the systems, which will help to continually improve user experience of our websites. Your browser software should however enable you to block cookies if you wish to. For more information about cookies, please visit www.allaboutcookies.org

Protecting your information

The data that we collect from you may be transferred to a destination external to Shannon AC own secure network. We will not transfer your data outside of the European Economic Area. By submitting your personal data, you agree to this transfer, storing or processing. We will take all reasonable steps to ensure that your data is treated securely and in accordance with this privacy policy.

The Internet is not generally a secure medium for communication and therefore we cannot guarantee the security of any information you send to us over the Internet. We use up-to-date industry procedures to protect your personal information. Your data will be securely stored on a company owned server and on a secure data centre.

For further details on data security, please contact us at info@shannonac.ie or dataprotection@athleticsireland.ie

Consent

You can withdraw consent at any time by contacting us directly by phone, email or in person.

Phone: 083 067 0289

Email: info@shannonac.ie

Finding out what information Shannon AC holds about you Under the Data Protection Legislation, you can ask to see any personal information that we hold about you. Such requests are called subject access requests. If you would like to make a subject access request, please contact Shannon AC's Data Protection Officer. Email:

info@shannonac.ie

You will also need to provide two forms of identification, for example, driving licence, utility bill or passport and, if appropriate, any particulars about the source or location of the information you are requesting. Shannon AC has 30 days to respond to your subject access request.

Type of Data	When deleted
Name, date of birth, gender, email address, address, telephone number, names of the Athletics Ireland affiliated clubs that you are a member of and details of any coaching or officiating licenses you hold	Three years after an individual has last renewed their membership with the club.
Data on any injuries, medical conditions etc as provided by you to the AC club	One year or on the receipt of a new club annual membership form
Membership forms	Three years in line with association membership bye laws.
Vetting data, ID forms and application forms	Four years after the receipt of a vetting application on its expiry
Competition results	Indefinite as a record of competition results
Summer Camp or other training camp applications	One year or on the receipt of a new application
Text or messaging systems	One year (rolling twelve months)
Team sheets and training attendance lists	Four years after the receipt of a vetting application on its expiry

Changes to our Privacy Policy

We regularly review our Privacy Policy and updates will appear on this page when necessary. This Privacy Policy was last updated in April 2024 .